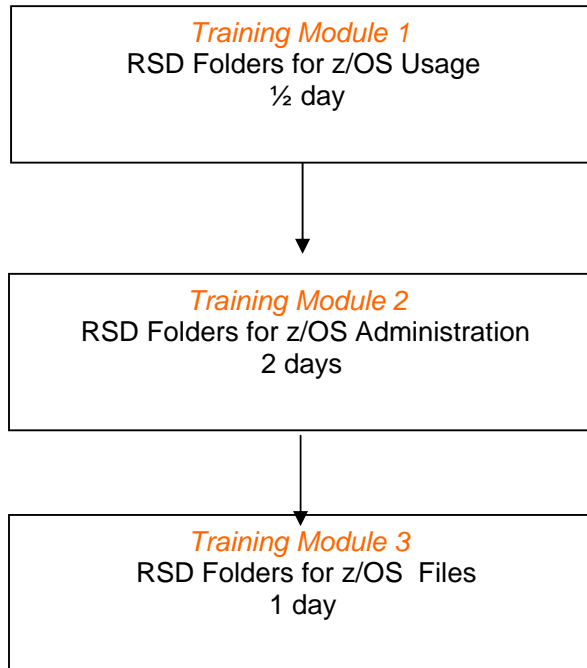


Education Curriculum for RSD Folders for z/OS

The training curriculum for RSD Folders is comprised of the following three courses:



The training method employed in these courses combines both theory and practice, allowing for an optimal assimilation of the training material.

These courses are designed for a dedicated education environment. The duration of each course provides enough time to outline and explore the usage of RSD Folders Thin Client, as well as providing adequate time for discussing recommendations that relate to the specific target environment.

Training Module 1 RSD Folders for z/OS Usage

(1/2 day)

Introduction

This course is an introduction to RSD Folders for z/OS, covering its usage in 327x mode. It also serves as an introduction to the RSD Folders for z/OS Administration course.

Objectives

At the end of the course, the student will be able to:

- examine folders and open documents
- use search functions within the document
- use filters in order to refine the searches
- print documents

Target Audience

Users and administrators of RSD Folders for z/OS.

Prerequisite knowledge or experience

Experience with native z/OS in 327x mode. There are no prerequisite courses.

Course outline

- Introduction to RSD Folders
- Folder and document types
- Folder and document lists
- Displaying documents and performing search functions within them.
- Filter usage
- Associated document usage
- Folder and document printing

Training method and course material

- Classroom education: 1/2 day.
- Classroom lectures, interspersed with training exercises performed in a dedicated education environment.
- Each course participant receives a training manual.

Training module 2 RSD Folders for z/OS Administration

(2 days)

Introduction

This course covers document archival, the definition of archival descriptors, both input descriptors and filter descriptors. It provides the course participant with a complete overview of all of the administration functions relating to RSD Folders for z/OS.

Objectives

At the end of the course, the student will be able to:

- define folder and document types,
- define input descriptors for line mode documents,
- define input descriptors for AFP documents,
- define input descriptors for PDF documents,
- define input descriptors for PC-mode documents,
- define filter descriptors,
- capture documents and verify the validity of those documents and
- print documents.

Target audience

RSD Folders for z/OS administrators.

Prerequisite knowledge or experience

Experience with native z/OS in 327x mode. The RSD Folders for z/OS Usage course is a prerequisite.

Course Outline

- Line-mode document archival. Classroom exercises.
- AFP document archival. Classroom exercises.
- PDF document archival. Classroom exercises.
- PC-mode document archival. Classroom exercises.
- Complex attributes: double, copy, association.
- Document printing: dynamic extraction and file extraction.

Training method and course material

- Classroom education: 2 days.
- Classroom lectures, interspersed with training exercises in a dedicated education environment.
- Each student receives a training manual.

Training module 3 RSD Folders for z/OS Files and Components

(1 day)

Introduction

This course covers the installation, maintenance and implementation of RSD Folders for z/OS components. The student will acquire a solid knowledge of file structure, enabling him or her to react correctly in problem situations.

Objectives

At the end of the course, the student will be able to:

- understand RSD Folders for z/OS file structures, as well as to calculate necessary disk space requirements,
- understand the batch programs that are available for the administration and maintenance of files,
- implement system security,
- implement an access monitor,
- define capture components according to requirements and
- install and maintain the software.

Target audience

RSD Folders for z/OS administrators and System administrators.

Prerequisite knowledge or experience

Completion of the RSD Folders for z/OS Administration course is recommended.

Course outline

- Structure and functions of batch administration and file maintenance.
- Security implementation.
- Monitor implementation.
- Global View implementation.
- TCT implementation.
- Installation, maintenance and application of fixes.

Training method and course material

- Classroom education: 1 day.
- Classroom lectures.
- Each student receives a training manual.